

---

# COMMUNITY HALL HIRE

**Kingston Arts** maintains 5 unstaffed community halls located in **Mordialloc**, **Cheltenham**, **Carrum** and **Chelsea**. Halls are available for hire for private events, some birthdays, community events, trivia nights and classes. Both weekly hire and one off hire are available pending availability.

To check the availability of a community hall contact the Kingston Arts venue hire team on 9556 4480 or send an email to [venue.hire@kingston.vic.gov.au](mailto:venue.hire@kingston.vic.gov.au). If the venue is available you can place a tentative booking to reserve your time slot.

**Hall inspections** can also be organised through the venue hire team. Halls are generally available to inspect between 9-5 on weekdays. To access the hall a key will need to be signed out from a City of Kingston office and returned on the same day as the inspection. Make sure to bring some identification when picking up the key.

To **secure your booking** you will need to fill and return an **application for hire** to the venue hire team. You may also be required to provide public liability insurance details if you are running a commercial activity within a community hall before your booking is confirmed. Public liability insurance for non commercial events can be organised through the venue hire team. Tentative bookings will only be reserved for two weeks.

A **damage bond** will be required in the case of most one off events. A damage bond will only be refunded on confirmation that the venue has been left in a clean and tidy condition with no damage. The bond for standard risk events is \$400. High risk events (such as an 18th or 21st birthday party and events with alcohol consumption) require a bond of \$1500. High risk events also require additional security measures, such as security guards and registration with the local police department. Bonds are returned within two weeks of your event.

Prices of all the venues can be found below.

For further information or to begin the booking process please contact the venue hire team on **9556 4480** or email at [venue.hire@kingston.vic.gov.au](mailto:venue.hire@kingston.vic.gov.au)

---

# ALLAN MCLEAN HALL

37 Albert St, Mordialloc

---



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$31
Week Day Evening (after 6pm)	\$50
Weekend	\$94

## Registered Not for Profit Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$19
Week Day Evening (after 6pm)	\$32
Weekend	\$57

## Facilities

- Maximum capacity of 250 people
- Foyer space
- Backstage change rooms
- Stage
- Wooden Floor
- Heating/cooling
- Kitchen including stove and fridge
- Urn, cups and saucers
- Street Parking



---

# CHELTENHAM HALL

1218 Nepean Highway, Cheltenham

---



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$16.50
Week Day Evening (after 6pm)	\$21.50
Weekend	\$60

## Registered Not for Profit Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$11.50
Week Day Evening (after 6pm)	\$16
Weekend	\$37

## Facilities

- Maximum capacity of 200
- Small stage
- Wooden floor
- Heating and cooling
- Kitchen including stove and fridge
- Tables and chairs to seat 200
- Street parking





# CARRUM HALL

Corner of Dyson and Walkers Road, Carrum



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$31
Week Day Evening (after 6pm)	\$37
Weekend	\$43

## Registered Not for Profit Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$18
Week Day Evening (after 6pm)	\$23.50
Weekend	\$27.50
Meetings	\$8

## Facilities

- Maximum capacity of 100 people
- Wooden floor
- Kitchen including stove and fridge
- Tables and chairs to seat 100
- Heating/cooling
- Street parking

Not available for 18th - 21st Birthday parties





---

# A. T. NIEMANN HALL

14 Baxter Avenue, Chelsea

---



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$31
Week Day Evening (after 6pm)	\$37
Weekend	\$43

## Registered Not for Profit Hire

Week Day (before 6pm)	\$19
Week Day Evening (after 6pm)	\$23.50
Weekend	\$27.50
Owners Corp, AGM	\$8

## Facilities

- Maximum capacity of 100 people
- Parquet dance floor
- Kitchen including stove and fridge
- Tables and chairs to seat 100
- Heating/cooling
- Street parking

Not available for 18th - 21st Birthday parties



# CHELTENHAM SUPPER ROOM

1218 Nepean Highway, Cheltenham



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$16.50
Week Day Evening (after 6pm)	\$21.50
Weekend	\$60

## Registered Not for Profit Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$6.50
Week Day Evening (after 6pm)	\$10.50
Weekend	\$24.50

## Facilities

- Maximum capacity of 40 people
- Wooden Floor
- Heating and cooling
- Table and chairs to fit 40
- Kitchen including stove and fridge
- Urn, cups and saucers
- Street Parking





---

# MORDIALLOC COURTHOUSE

37 Albert St, Mordialloc

---



## Commercial and Private Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$17.50
Week Day Evening (after 6pm)	\$21.50
Weekend	\$31

## Registered Not for Profit Hire

All prices are hourly and include GST

Week Day (before 6pm)	\$10.50
Week Day Evening (after 6pm)	\$17
Weekend	\$18
Meetings	\$8

## Facilities

- Maximum capacity of 40 people
- Suitable for small meetings only
- Street parking
- Tables and chairs for meetings
- No kitchen

Please note: the Mordialloc Courthouse is only available after 5pm on weekdays.

