

# CITY OF KINGSTON GUIDELINES ARTS GRANTS 2020-21

The City of Kingston invites individual artists, not-for-profit arts groups and organisations to make an application to the Arts Grants Program for activities taking place between July 2020 and June 2021.

## Multilingual services are also available:

<i>Council Contacts:</i>			
Main switchboard 9581 4567	Arabic - عربي 9679 9881	Cambodian - ខ្មែរ 9679 9882	All other languages 9679 9887
Facsimile 9581 4500	Croatian - Hrvatski 9679 9884	Greek - Ελληνικά 9679 9885	Including:
TTY (for hearing impaired) 9581 4506	Vietnamese - Việt-ngữ 9679 9886	Cantonese - 粵語 9679 9883	Turkish - Türkçe Spanish - Español
	Italian - Italiano 9679 9865		Mandarin - 國語 Polish - Polski
			Somali - Soomaali Sinhalese - සිංහල

## Important dates:

Tuesday 28 January 2020	Applications open at 9am
Wednesday 5 February 2020	Arts Grants Information Session 6pm – 7pm The Chamber, Kingston Arts Centre, 979 Nepean Hwy, Moorabbin 3189 Free. RSVPs essential! Bookings: <a href="http://www.kingarts.com.au">www.kingarts.com.au</a> 9556 4440
Friday 27 March 2020	Applications close at midnight
April-May 2020	Assessment of applications
July 2020	Council meeting to approve funding
July 2020	Funding announcements made
August-October 2020	Processing of grant payments
August 2020 – June 2021	Projects take place. Acquit your project online within 3 months of completion

## INTRODUCTION

Kingston City Council's new Arts and Cultural Strategy 2018-22 aims to create a more inclusive, activated and connected community. Seeking to strengthen creative practice and creative industries in Kingston, the Strategy aims to encourage and facilitate increased opportunities for creative engagement and partnerships between artists, schools, community groups, cultural groups, festivals, businesses, services and our environment.

Five priorities summarise the Plan for 2018-2022:

Priority 1 - Inclusive	Enhance opportunities to access and participate in arts and culture
Priority 2 - Activated	Increase activity in creative places and spaces
Priority 3 - Enterprising	Strengthen creative industry connections and partnerships
Priority 4 - Connected	Build stronger social connections across communities
Priority 5 - Celebrated	Embracing our unique history, heritage, places and ever-changing community

In response to this vision, the City of Kingston provides Arts Grants for local artists, not-for-profit art groups and organisations to plan and create arts activities and projects.

For more information on the Arts Grants Program, please contact Justin Gayner on [justin.gayner@kingston.vic.gov.au](mailto:justin.gayner@kingston.vic.gov.au) or call 9556 4458.

Alternatively, please visit [kingstonarts.com.au](http://kingstonarts.com.au) for more information.

---

## INFORMATION FOR APPLICANTS

### Who can apply?

- If you are applying as an individual or group, you must be an Australian citizen or permanent resident.
- You may not apply for a grant if you received a grant, or administered a grant, from the City of Kingston in the past and that grant has not been satisfactorily acquitted.
- Applications must meet the eligibility criteria requested within the application form.

---

### Grant categories

In 2020, there will be three new grant categories. Please select the grant that best suits your project:

1. Arts Projects (up to \$5000)

The purpose of this grant is to fund the creation of art projects that extend the artist's practice. This grant is open to emerging and established artists and their groups. Applicants may live outside the City of Kingston. Project outcomes must be presented with the municipality of Kingston.

2. Community-based art projects (up to \$5000)

Projects in this funding category are led by a community arts worker or a community group, and involve the full participation of community members. Applicants may live outside the City of Kingston. Applicants are encouraged to work with communities based in Kingston. Project outcomes must be presented with the municipality of Kingston.

### 3. Mentorships and Residencies (up to \$1000)

This grant supports the professional development of arts and culture practitioners and workers who live in Kingston e.g. artists, community arts workers, arts managers and administrators, arts marketing officers, technicians.

Grant application forms can be found at <https://www.kingstonarts.com.au/OPPORTUNITIES/Arts-Grants-2020-2021>

Select the grant that best suits your project, then click the link to your application form.

---

## **Selection criteria**

The City of Kingston Arts and Cultural Advisory Committee will assess your application. Arts Grants will be assessed on the following criteria:

- Creative, innovative, original concept
  - Capacity to deliver the project
  - Community engagement skills
  - High quality outcomes
  - Capacity to reach your target audience
  - Strong support material
- 

## **Am I eligible to apply to the program?**

General eligibility requirements include:

- Applicants are eligible to apply for one Arts Grant per funding round
- Have public liability insurance and health and safety policies in accordance with the funding agreement
- Arts Grants are available for Australian citizens and permanent residents only
- Have no outstanding grant acquittals or debts owing to Council
- Propose an activity that does not seek to influence a person's political or non-religious ideology (this does not include community celebrations of cultural festivals).
- Propose an activity which is not primarily for fundraising purposes
- Be able to supply financial information requested
- Be able to meet conditions associated with receiving a grant.

If you are applying as a group, your group must be:

- Not-for-profit and managed by a volunteer board/committee of management
- Incorporated or auspiced by another incorporated organisation that accepts legal and financial responsibility for the project
- Physically located within the City of Kingston municipal boundaries. Consideration may be given to other groups and organisations where 50% or more of their membership comprises Kingston residents or where direct and significant benefit to Kingston residents can be demonstrated

Specific eligibility requirements for each grant category can be found at <https://www.kingstonarts.com.au/OPPORTUNITIES/Arts-Grants-2020-2021>

Click on the link next to your grant category to open the application form. The Eligibility Checklist is the first item on the application form.

---

## Have I developed my idea?

Applying for a grant is a competitive process. Your application will be assessed by a Committee with relevant expertise. To ensure the best chance of success, make sure you:

- Call an Arts Officer and speak to them about your project
    - For Performance related applications, please call Sean Kavanagh 9556 4468
    - For Visual Arts related applications, please call Michelle James on 9556 4462
    - For general advice or other queries, please call Justin Gayner on 9556 4458
  - Be sure you have supplied all necessary information and can tick YES to every item on the Eligibility Checklist on your grant application form
  - Answer all parts of every question
  - Be clear and concise
- 

## What is the selection criteria?

The City of Kingston Arts and Cultural Advisory Committee will assess your application. Arts Grants will be assessed on the following criteria:

- Creative, innovative, original concept
- Capacity to deliver the project
- Democratic community engagement practice when working with community members
- High quality outcomes
- Capacity to reach your target audience
- Strong support material

When creating community-based art projects, the following priorities are also relevant:

- The proposed activity maximises community benefit
  - The proposed service or activity meets any specifically identified Council priorities that may be nominated from year to year and responds to emerging community needs
- 

## Help!

If you need assistance with developing your project, or with managing the application form, please call Justin Gayner on 9556 4458, or email [justin.gayner@kingston.vic.gov.au](mailto:justin.gayner@kingston.vic.gov.au)

---

## Kingston's Community Grants – background

The Arts Grants Program sits within the City of Kingston's Community Grants portfolio. Community Grants prioritise support where:

- The applicant has limited financial means to access other sources of funding

- The applicant has sought funding/in-kind support from other sources, where the applicant is deemed to be in a position to do so
- The applicant is not already in receipt of substantial funding/in-kind support from Council (except for those in receipt of Partnership Grant)
- The applicant is providing a proposed activity that is innovative or unique for the City of Kingston
- The proposed activity incorporates collaboration/partnerships with other groups
- The proposed activity demonstrates sustainability
- The proposed activity aligns with the Victorian Charter of Human Rights and Responsibilities Act 2006

You can view the Community Grants Policy here:

<https://www.kingston.vic.gov.au/Community/Community-Grants>

---

kingston**arts**  
www.kingstonarts.com.au